



Old Town Knightdale Small Area Plan UPDATE #3

Town of Knightdale Planning Department

July 14, 2006

Dear Citizen of Knightdale:

Budgeting and Contract:

On June 21, the Town Council approved a budget amendment in the amount of \$60,000 for the hiring of a consultant to lead the assembly of small area plan for Old Town Knightdale. The majority of funds for this project have been secured through higher than anticipated fee revenue collected by the Planning Department, while the balance was carried over from unspent funds within the Planning Department's budget for supplies.

After a few more weeks of negotiations and review by the Town Attorney's office, a contract was signed with **Raybould Associates LLC** on July 12.

Project Kick-Off Day (Mark Your Calendar!):

The Raybould Team will be in Knightdale all day on **Tuesday, August 29** for the project kick-off. In the morning, Town staff will lead the consultant team on a tour of the Old Town area.

During the remainder of the morning and afternoon, the Raybould Team will conduct **Stakeholder Group Meetings** of which you are welcome to be a part. There will be up to six (6) meetings with groups of no more than ten (10) people at a time. The purpose of these meetings will be to provide useful information and perspectives on various issues affecting the study area. At this time, it is anticipated that these meetings will be divided into the following groups:

- Historic Preservation
- Old Town Residents
- Area Business Owners
- Town Council/Planning Board
- Residents of Surrounding Neighborhoods
- Others

If you would like to participate in one of these meetings, please contact the Project Manager ASAP at 217-2245. Meeting times and places TBD.

Finally, during the evening hours, everyone in the general public will be invited to attend a formal **"Kick-Off Forum"**. This forum will likely include:

- an introduction of the Raybould Team members,
- an explanation of the project process and objectives,
- a graphics/picture-based discussion of goals for the plan,
- Identification of specific challenges, and
- a general time for members of the public to meet and interact with Raybould Team members and Town staff.



Charette (Save the Dates!):

A 3-day charette workshop is scheduled to take place from **Tuesday, September 12 to Thursday, September 14**. The public portions of the charette will be held during the afternoon and evening of the 12th to allow the most public participation possible.

The Raybould Team will then utilize 13th and 14th to develop the concept plan which will then be presented back to the public during the evening of the 14th.

Update #4 will be mailed to all property owners in the Old Town Moratorium Area sometime in August and will include specific meeting time and location data for both the Kick-Off and the Charette.

- Jeff Triezenberg, AICP
Project Manager
Planner II—Long Range